

Town of East Bridgewater Finance Committee

175 Central Street
East Bridgewater, MA 02333
Town Hall



Finance Committee Meeting Minutes **Monday, July 17, 2023**

Members present: Dan Picha, Karin Gilman, Karen Harhen, Lisa Allington, George Jouvin

Member(s) absent: Dave Walsh

Guest(s): Rob Lyons, Chairman, Board of Health; John Haines, Director of Public Works

1. Meeting called to order at 6:00 PM by Dan Picha, Finance Committee Chair.
2. Motion to approve 5/30/23 meeting minutes was made by Lisa Allington, seconded by George Jouvin, and approved 5-0.
3. Rob Lyons, Chairman of the Board of Health, provided background on the request made by the Health Department to transfer funds in order to address the potential gap in service that may arise if Health Agent returns with a limited duty schedule. This request is to ensure sufficient resources are available to maintain service levels during this time period. Motion to entertain request to transfer \$22,500 from the Reserve Fund to Professional Services was made by Karin Gilman, seconded by Lisa Allington, approved 5-0.
4. Motion to entertain a request by DPW to transfer \$46,000 from the Reserve Fund to Prof Services Solid Waste/Curbside Recycling to pay costs related to solid waste curbside trash and recycling was made by Lisa Allington, seconded by Karin Gilman, approved 5-0.
5. Motion to entertain a year-end budget request to transfer \$69,000 from DPW accounts (Fleet Labor Payroll, Fleet License Payments, DPW Labor Payroll) to Fleet Repairs and Maintenance, Sewer Treatment Plant Operators, DPW Other Charges, and Care of Public Grounds to cover additional vendor costs for maintenance was made by Lisa Allington, seconded by George Jouvin, approved 5-0.
6. Motion to entertain a year-end budget request to transfer \$104,684.92 from Health Insurance to the following: Legal Counsel; Townwide Gasoline; Chapter 30B Stipend; Contractual Obligations; Mapping Services; and Police & Fire Medical, was made by Karin Gilman, seconded by Lisa Allington, approved 5-0.
7. Motion to entertain a year-end budget request by Fire Department to transfer \$8,000 from Department Head Salary to Ambulance Billing to cover amount need to pay for excess ambulance billing was made by Lisa Allington, seconded by George, Jouvin, approved 4-0 with 1 abstention (K. Harhen).
8. Motion to entertain a year-end budget request by IT Department to transfer \$2,300 from Computer Equipment/Upgrades to Vacation Buyback and IT Director was made by George Jouvin, seconded by Lisa Allington, approved 5-0.

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9. Motion to entertain a year-end budget request by Town Admin to transfer \$13,300 from Admin Support Salary and Health Insurance to Mapping Services, Legal Services, and Chapter 30B Stipend was made by George Jouvin, seconded by Karin Gilman, approved 5-0.
10. Motion to entertain a year-end budget request by DPW to transfer \$5,738.13 from Labor Payroll, Dues/Memberships/Conferences, and Facilities Repairs & Maintenance Equip to Heat Oil/Gas for unanticipated cost/use increases was made Lisa Allington, seconded by Karin Gilman, approved 5-0.
11. Motion to entertain a year-end budget request by DPW to transfer \$6,650 from Water Division Sick Leave Buy Back to Highway Grounds Sick Leave Buy Back and Payroll to fund a retirement payout not included in budget was made by Lisa Allington, seconded by George Jouvin, approved 5-0.
12. Motion to adjourn meeting was made at 6:13 pm by George Jouvin, seconded by Karin Gilman at 6:13 pm. approved 5-0.

Respectfully submitted, as approved at the September 26, 2023 Finance Committee Meeting, by Karen Harhen, Finance Committee Clerk.