

TOWN OF EAST BRIDGEWATER
BOARD OF SELECTMEN



COPY

William Dowling, Chairman
Carole Julius, Vice Chairman
David Sheedy, Clerk

175 Central Street
East Bridgewater, MA 02333
Tel. (508) 378-1601 Fax (508) 378-1636

July 15, 2019

Dear Mr. Buckley,

Congratulations! The Town of East Bridgewater would like to offer you the full-time, benefit eligible position of Veterans Service Officer. The terms of employment are as follows:

- This is an exempt, full-time, benefit eligible position, in the Town of East Bridgewater. Your position with the Town is not covered by a collective bargaining agreement or personal contract and as such is subject to termination by you or the Town at will, with or without cause, and with or without notice, at any time.
- The salary for this position is \$985.96 per week (equal to \$51,467.11 annualized).
- If you accept this position and all of the terms associated with it, you will be expected to begin work in a full-time capacity on July 22, 2019.
- You shall perform all duties reasonably required by the Town Administrator and the Board of Selectmen, including but not limited to the duties pursuant to M.G.L. c. 115 and the Town By-Laws.
- You shall be eligible for the Town Health Insurance Plan at the monthly contribution rate pursuant to the Town Personnel By-Laws. You have the option to waive participation in said insurance plan and receive an annual stipend of \$1,500.00. In order to qualify for the above referenced stipend, you must show proof (annually, during open enrollment) of health insurance coverage from another plan.
- You shall receive Holiday, Vacation, Longevity, Sick Leave and Personal Leave as specified in the Town Personnel By-Laws.
- You will be subject to all other provisions of the Town Personnel By-Laws.

Thank you and please contact me if you have any questions. Congratulations on being selected for this position. We look forward to working with you in your new role.

Sincerely,

William Dowling, Chairman
Board of Selectmen