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**EAST BRIDGEWATER  
RECREATION COMMISSION  
"RULES AND REGULATIONS"**

**Rules and Regulations Committee:**

**Robert Fairburn  
Robert Packer  
Mary Tobolski**

**Approved by Recreation Commission: February 26, 1997**

**ARTICLE I**  
**ESTABLISHMENT**

The East Bridgewater Recreation Commission was established by the Board of Selectmen in April 1973 under the by-laws of the Town of East Bridgewater. After a number of years of inactivity the Board of Selectmen re-established the Recreation Commission in February 1995.

**ARTICLE III**  
**MEMBERSHIP**

1. The membership shall consist of eleven regular members and eight associate members.

2. Prospective members wishing to apply to fill vacancies, either as regular members or as associate members, shall apply in writing to the Board of Selectmen for appointment. All appointees must present themselves to the Town Clerk within seven business days of receiving notification of appointment in order to be sworn into membership of the Recreation Commission by the Town Clerk.

## ARTICLE V

### MEETINGS AND MEETING PLACE

1. All meetings must be posted at Town Hall at least forty-eight hours prior to the time of meeting in accordance with Mass. General Laws.

2. Special meetings will be called upon request by any three (3) Commission members or by the Chairman.

3. The Annual Meeting shall be held at the regularly scheduled July meeting for reorganizational purposes.

4. The quorum for any meeting shall be the majority of regular members of the Commission.

5. The conduct and format of the meetings shall be guided by "Robert's Rules of Order". The order of business shall be as follows:

- a. Call to order
- b. Communication/Introduction of guest
- c. Secretary's report
- d. Treasurer's report
- e. Reports of subcommittees
- f. Old business
- g. New Business
- h. Adjournment

6. *Attendance at meetings:* Regular attendance at all meetings of the Recreation Commission is expected of all members. In the event of extenuating circumstances a member must notify the Chairman or Clerk prior to the meeting to advise that they will be unable to attend the meeting.. Three consecutive absences may signify a disinterest in membership on the Commission, and may result in the Executive Board seeking the Board of Selectmen to request a

## ARTICLE VI

### OFFICERS AND RESPONSIBILITIES

The Officers of the Recreation Commission shall consist of (1) Chairman; (2) Vice-Chairman; (3) Two Co-Clerks; and (4) Two Co-Treasurers. All are to be elected at the Annual Meeting.

The responsibilities shall be as follows:

1. Chairman shall
  - a. Preside at all meetings of the members of the Commission.
  - b. Call regular, special, emergency and Annual Meetings as prescribed by Rules and Regulations of the Commission;
  - c. In general be in charge of all the affairs of the Commission and its policies;
  - d. Be the one public voice for the Commission in accordance with the vote of the Commission;
  - e. Name the various subcommittees and appoint the chairman for each subcommittee;
  - f. Be a member, ex-officio, of each subcommittee, but shall vote only to break a tie.
2. Vice-Chairman shall:
  - a. Carry on the duties of the Chairman in the event the Chairman is absent, (otherwise these duties shall rest with the Clerk)
  - b. Assist the Chairman in any and all ways the Chairman may request.

## ARTICLE VII

### SUBCOMMITTEES

At any time throughout the year subcommittees may be formed by vote of the members for purposes of planning and conducting activities of the Commission. A subcommittee chairperson shall be appointed to oversee such activity. All subcommittees must present a report at all regular meetings of the Recreation Commission.

Final approval of subcommittee issues must be presented to the Recreation Commission for vote unless by prior vote of the Recreation Commission authority to proceed has been given.

All subcommittees of the Recreation Commission shall follow "Robert's Rules of Order" and the Rules and Regulations of the Recreation Commission.

**ARTICLE IX**  
**EXECUTIVE BOARD**

The officers of the Commission, Chairman, Vice Chairman, Co-Treasurers and Co-Clerks will comprise the Executive Board of the Commission. The Executive Board will meet the second Wednesday of each month in preparation for the regular monthly meeting.

The Executive Board will have the authority to vote to expend funds on behalf of the Commission not to exceed \$500.00.

# Recreation Commission

The weekly meeting of the Board of Selectmen was held on Tuesday evening, May 23, 2006 at 7:35 p.m.

Present: Peter A. Hamilton, Chairman; Theresa McNulty, Clerk; David L. Walsh  
George Samia, Town Administrator  
Karen Grabau, Adm. Assistant  
Finance Committee members: Albert Mondeau, Jeff Luttazi

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Mr. Walsh noted that Mr. Hamilton was attending the ceremony for the High school cheerleaders, who recently won the state championship.

It was noted that Mrs. McNulty would act as Chairman until Mr. Hamilton arrived.

M/Walsh, s/McNulty, a unanimous vote, move to approve the minutes of the May 16, 2006 meeting

Mr. Hamilton arrived at 7:41 p.m.

M/Walsh, s/McNulty, a unanimous vote, move to close the warrant and approve all articles submitted for the June 12, 2006 Special Town Meeting Warrant.

M/Walsh, s/McNulty, a unanimous vote, move to approve the reactivation of the Recreation Commission.

Mrs. McNulty explained that after discussion with the DPW Director, Park Commissioners and others, that it was decided that this would bring more opportunities for residents to be involved in community activities. Interested residents may send letters of interest to the Board of Selectmen; would be a seven member committee; Selectmen will interview interested residents.

Mr. Walsh stated that this was a great opportunity for coordinating of activities and to stimulate interest in activities within the community.

Mrs. McNulty noted that they also hoped to have liaisons from various community groups to meet with the committee.

## Budget Presentation

John Haines presented the budget for the newly formed DPW. Noted that this was the first budget for the DPW and thanked Mr. Samia for the assistance in formulating a budget.

Mr. Haines explained the division of departments within the DPW, i.e. Water, Highway/Tree/Park, Recycling/Trash Disposal; explained reasons for divisions. Explained the breakdown of salaries, positions within DPW i.e. supervisors, foremen; looking into a Fleet maintenance Department, which will work on all town vehicles.

Mr. Haines discussed the Trash/Recycling Program; noted that he feels that a satisfactory contract has been negotiated with Allied Waste Management/BFI. Explained program in detail, including new costs for bags and stickers, bulky items with sticker, white goods, computers, refrigerators, etc. pickup with sticker, yard waste pickup 4 times per year, weekly recycling pickup.

A discussion was held regarding new prices for bags and stickers. Mr. Haines noted that as of July 1 residents will not longer be able to place a sticker on a black bag; stickers will be for bulky items only; hauler will not pick up any trash in anything but yellow town bags. Noted that through a grant, he will be sending out a mailer to all households in town regarding information on new program. Will be mailed in June.